

Principal
Mr. J. Talbot
BA (Hons), P.G.C.E., N.P.Q.H.



Burtens Way
Smith's Wood
Birmingham
B36 0SZ

Tel: 0121 779 8050
Fax: 0121 779 3038

Dear Parent/Carer,

GOVERNOR VACANCY

- Are you interested in moving our school forward?
- Are you a POSITIVE person with ideas?
- Are you willing to become ACTIVELY INVOLVED?

School governors are ultimately responsible for the way a school performs. This includes classroom standards, health and safety, staffing and the management of the schools finances.

As a governor, you would be expected to attend termly governor meetings (held in the early evening) and also attend a regular committee meeting (usually termly or half termly). We also actively encourage governors to come into school when the children are present to see for themselves how the school is progressing.

In order to become a parent governor, you must have a child at the school. Enhanced DBS clearance is also a requirement for this position, in line with our school Child Protection procedures.

The next step

If you wish to be considered as a parent governor, a nomination must be made by another parent. (This parent should not be the partner/spouse of the person nominated). The slip below should be returned to the school office in an envelope marked confidential FAO Mr Talbot.

The closing date for nominations is 3.10 pm on Friday 24th May 2019. Please note that in the event of more than one nomination being received, there will be a ballot.

Yours sincerely,

John Talbot
Principal

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Parent Governor Nomination

I would like to nominate _____, parent/carer

of _____ in class _____ for the position of parent Governor.

I confirm that this parent/carer is willing to stand as a governor.

Signed _____

Parent/carer of child _____ class _____.

Please return to the school office by 3.10 pm on Friday 24th May 2019

CHALLENGE, SUPPORT, PROGRESS

Email: office@smithswoodpri.solihull.sch.uk www.smithswoodpri.solihull.sch.uk
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VAT number 189285257

Registered office is situated at Burtens Way, Smith's Wood, Birmingham, B36 0SZ

