

Safeguarding policy

Smith's Wood Primary Academy

2021-22

Version 01

October 2021



Get more information about this document

Name	Natasha Chamberlain
Email	educationsafeguarding@solihull.gov.uk
Telephone	0121 704 6616

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Version control

Version	Date	Owner	Notes
V01	12/10/21	NC	Final



Safeguarding policy

Smith's Wood Primary Academy

This is a core policy that forms part of the induction for all staff. It is a requirement that all members of staff have access to this policy and sign to say they have read and understood its contents.

Date written	October 2021
Date of last update	January 2022
Date agreed and ratified by governing body or management committee	
Date of next full review	October 2022

This policy will be reviewed at least annually and/or following any updates to national and local guidance and procedures.

Key contacts

	Name	Contact details [Email address] [Telephone]
Principal	Danielle Givens	s48dgivens@smithswoodpri.solihull.sch.uk 0121 779 8050
Designated safeguarding lead (DSL)	Danielle Givens Paula Kirk Laverne O'Reilly	s48dgivens@smithswoodpri.solihull.sch.uk 0121 779 8050 s48pkirk@smithswoodpri.solihull.sch.uk 0121 779 8050 s48loreilly@smithswoodpri.solihull.sch.uk 0121 779 8050
Senior mental health lead	Sue Volante	s48svolante@smithswoodpri.solihull.sch.uk

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Safeguarding governor or equivalent	Amy Price	S48aprice@smithswoodpri.solihull.sch.uk

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Child-focused approach to safeguarding

Introduction

The purpose of this policy statement is:

- to protect children and young people who attend Smith's Wood Primary Academy from harm;
- to provide staff and volunteers, as well as children and young people and their families, with the overarching principles that guide our approach to safeguarding.

This policy applies to everyone.

Policy context

This policy is derived from a variety of legislative provisions and statutory guidance. In particular, it is based upon the requirements and best practice outlined in:

- Keeping Children Safe in Education 2021 (KCSIE)
- Working Together to Safeguard Children 2018 (WTSC)
- Ofsted: Education Inspection Framework' 2021
- Framework for the Assessment of Children in Need and their Families 2000
- Solihull MBC Safeguarding Children Procedures
- Early Years and Foundation Stage Framework 2021 (EYFS)

Section 157 of the Education Act 2002 requires school governing bodies, local education authorities and further education institutions to make arrangements to safeguard and promote the welfare of all children who are pupils at a school, or who are students under 18 years of age. Such arrangements will have to have regard to any guidance issued by the Secretary of State.

The duties for all academies – including all free schools and independent schools – to safeguard and promote the welfare of pupils at the school/college is set down in Part 3 of the schedule to the [Education \(Independent School Standards\) Regulations 2014](#).

Smith's Wood Primary Academy's policy reflects these duties and complies with our funding agreement and articles of association.

Safeguarding statement

Smith's Wood Primary Academy recognise our statutory responsibility to safeguard and promote the welfare of all children. Safeguarding is everybody's responsibility and all those directly connected (staff, volunteers, governors, leaders, parents, families, and learners) are an important part of the wider safeguarding system for children and have an essential role to play in making this community safe and secure.

Smith's Wood Primary Academy believe that the best interests of children always come first. All children (defined as those up to the age of 18) have a right to be heard and to have their wishes and feelings taken into account and all children regardless of age, gender, ability, culture, race, language, religion or sexual identity, have equal rights to protection.

Smith's Wood Primary Academy recognises the importance of providing an ethos and environment within school that will help children to be safe and to feel safe. In our school children are respected and are encouraged to talk openly. We will ensure children's wishes and feelings are taken into account when determining what safeguarding action to take and what services to provide.

Our core safeguarding principles are:

Prevention: positive, supportive, safe culture, curriculum and pastoral opportunities for children, safer recruitment procedures.

Protection: following the agreed procedures, ensuring all staff are trained and supported to recognise and respond appropriately and sensitively to safeguarding concerns.

Support: for all learners, parents and staff, and where appropriate specific interventions are required for those who may be at risk of harm.

Working with parents and other agencies: to ensure timely, appropriate communications and actions are undertaken when safeguarding concerns arise.

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Safeguarding policies and procedures

We have a number of policies and procedures in place that contribute to our safeguarding commitment, including our child protection policy which can be viewed in the policies section on our website.

* denotes statutory policies

Policies, procedures and requirements	Where you will find the policy/procedure
Child protection*	School website – policies section
Looked after and previously looked after children – designated teacher*	(within child protection policy)
Pupil premium statement*	School website – key information section
Mental health and wellbeing	School website – policies section
Equality information and objectives*	School website – policies section
Special educational needs and disabilities*	School website – policies section
Accessibility plan*	School website – policies section
Premises management documents*	School work drive – policy folder
Healthy and safety*	School website – policies section
Risk assessments*	School work drive – policy folder
First aid*	School website – policies section
Lettings	School work drive – policy folder
Attendance	School website – policies section
	School website – policies section

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Behaviour management and use of physical intervention*	School website – policies section
Behaviour principles written statement*	School website – policies section
Exclusion and suspension*	School website – policies section
Anti-bullying	School website – policies section
Online safety	School website – policies section
Acceptable use of social media	School website – policies section
Mobile and smart technology	School website – policies section
Data protection and information sharing*	School website – policies section
Protection of biometric information*	(within data protection policy)
Children with health needs who cannot attend school*	Medical conditions policy – school website – policies section
Medicines in school*	Medical conditions policy – school website – policies section
Personal and intimate care	School website – policies section
Staff discipline, conduct and grievance (procedures for addressing)*	School work drive – policy folder
Staff behaviour/code of conduct	School work drive – policy folder
Statement of procedures for dealing with allegations of abuse against staff*	School website – policies section
Safer recruitment	School work drive – policy folder
Single central record of recruitment and vetting checks*	School office
Visitors' protocol	School office
Governor code of conduct	School work drive – policy folder

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Early years foundation stage*	School website – policies section
Relationships and sex education*	School website – policies section
Drug and alcohol education/managing substance related incidents	School work drive – policy folder
Educational visits	School website – policies section
School complaints*	School website – policies section
Whistleblowing*	School website – policies section