

Safeguarding Policy 2023-24

Version 03

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Version control

Version	Date	Owner	Notes
V01	12/10/21	NC	Final
V02	05/09/22	NC	2022-23 update
V03	14/08/23	NC	2023-24 update

Safeguarding policy

Smith's Wood Primary Academy

This is a core policy that forms part of the induction for all staff and governors. It is a requirement that all members of staff have access to this policy and sign to say they have read and understood its contents.

Date written	September 2023
Date of last update	May 2022
Date agreed and ratified by governing body or management committee	November 2023
Date of next full review	September 2024

This policy will be reviewed at least annually and/or following any updates to national and local guidance and procedures.

Key contacts

	Name	Contact details [Email address] [Telephone]
Principal	Danielle Givens	s48dgivens@smithswoodpri.solihull.sch.uk 0121 779 8050
Designated safeguarding lead (DSL)	Danielle Givens	s48dgivens@smithswoodpri.solihull.sch.uk 0121 779 8050
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Senior mental health lead	Laura Boobyer	S48lboobyer@smithswoodpri.solihull.sch.uk 0121 779 8050
Safeguarding governor or equivalent	Amy Price	S48aprice@smithswoodpri.solihull.sch.uk 0121 779 8050
Designated teacher for looked after and previously looked after children	Mia Taylor	S48mtaylor@smithswoodpri.solihull.sch.uk 0121 779 8050
Other key staff: Filtering and Monitoring	David Mallinder	S48dmallinder@Smithswoodpri.solihull.sch.uk 0121 779 8050

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Child-focused approach to safeguarding

Introduction

The purpose of this policy statement is:

- to protect children and young people who attend Smith's Wood Primary Academy from harm;
- to provide staff and volunteers, as well as children and young people and their families, with the overarching principles that guide our approach to safeguarding.

This policy applies to everyone.

Policy context

This policy is derived from a variety of legislative provisions and statutory guidance. In particular, it is based upon the requirements and best practice outlined in:

- Keeping Children Safe in Education 2023 (KCSIE)
- Working Together to Safeguard Children 2018 (WTSC)
- Ofsted: Education Inspection Framework' 2023
- Framework for the Assessment of Children in Need and their Families 2000
- Solihull MBC Safeguarding Children Procedures
- Early Years and Foundation Stage Framework 2023 (EYFS)
- Digital and technology standards for schools and colleges (2023)

Section 157 of the Education Act 2002 requires school governing bodies, local education authorities and further education institutions to make arrangements to safeguard and promote the welfare of all children who are pupils at a school, or who are students under 18 years of age. Such arrangements will have to have regard to any guidance issued by the Secretary of State.

The duties for all academies – including all free schools and independent schools – to safeguard and promote the welfare of pupils at the school/college is set down in Part 3 of the schedule to the [Education \(Independent School Standards\) Regulations 2019](#).

Smith's Wood Primary Academy's policy reflects these duties and complies with our funding agreement and articles of association.

Safeguarding statement

Smith's Wood Primary Academy recognise our statutory responsibility to safeguard and promote the welfare of all children. Safeguarding is everybody's responsibility and all those directly connected (staff, volunteers, governors, leaders, parents, families, and learners) are an important part of the wider safeguarding system for children and have an essential role to play in making this community safe and secure.

Smith's Wood Primary Academy believe that the best interests of children always come first. All children (defined as those up to the age of 18) have a right to be heard and to have their wishes and feelings taken into account and all children regardless of age, gender, ability, culture, race, language, religion or sexual identity, have equal rights to protection.

Smith's Wood Primary Academy recognises the importance of providing an ethos and environment within school/college that will help children to be safe and to feel safe. In our school children are respected and are encouraged to talk openly. We will ensure children's wishes and feelings are taken into account when determining what safeguarding action to take and what services to provide.

Our core safeguarding principles are:

Prevention: positive, supportive, safe culture, curriculum and pastoral opportunities for children, safer recruitment procedures.

Protection: following the agreed procedures, ensuring all staff are trained and supported to recognise and respond appropriately and sensitively to safeguarding concerns.

Support: for all learners, parents and staff, and where appropriate specific interventions are required for those who may be at risk of harm.

Working with parents and other agencies: to ensure timely, appropriate communications and actions are undertaken when safeguarding concerns arise.

Safeguarding policies and procedures

We have a number of policies and procedures in place that contribute to our safeguarding commitment, including our child protection policy which can be viewed in the policies section on our website.

Policies, procedures and requirements	Where you will find the policy/procedure
<p>Child protection (including online safety, low level concerns policy and child-on-child abuse as required by KCSiE '23)*</p> <p>Looked after and previously looked after children – designated teacher*</p> <p>Pupil premium statement*</p> <p>Mental health and wellbeing</p>	<p>School Website</p>
<p>Equality information and objectives*</p> <p>Special educational needs and disabilities*</p> <p>Accessibility plan*</p>	<p>School Website</p>
<p>Premises management documents*</p> <p>Healthy and safety*</p> <p>Risk assessments*</p> <p>First aid*</p> <p>Lettings</p>	<p>School Website</p>

<p>Attendance</p> <p>Behaviour in schools (which should include measures to prevent bullying, including cyberbullying, prejudice-based and discriminatory bullying)*</p> <p>Behaviour principles written statement*(maintained)</p> <p>Exclusions*</p>	<p>School Website</p>
<p>Online safety (including how school is meeting the filtering and monitoring requirements of the Digital and technology standards for schools)</p> <p>Acceptable use of social media</p> <p>Mobile and smart technology</p> <p>Data protection and information sharing*</p> <p>Protection of biometric information*</p>	<p>School Website</p>
<p>Children with health needs who cannot attend school*</p> <p>Supporting children with medical conditions in school/Medicines in school*</p> <p>Personal and intimate care</p>	
<p>Staff discipline, conduct and grievance (procedures for addressing)*</p> <p>Staff behaviour/code of conduct (including reference to low level concerns, managing allegations against staff and whistleblowing, acceptable use of technologies (including the use of mobile devices), staff/pupil relationships</p>	<p>School Work Drive and Staff Room</p> <p>Single Central Record</p> <p>School Office</p> <p>Principal Office</p>

<p>and communications including the use of social media policies as required by KCSiE 23)</p> <p>Statement of procedures for dealing with allegations of abuse against staff*</p> <p>Safer recruitment</p> <p>Single central record of recruitment and vetting checks*</p> <p>Visitors' protocol</p> <p>Governor code of conduct</p> <p>Governor training record</p>	
Early years foundation stage*	School Work Drive and Website
<p>Relationships and sex education*</p> <p>Drug and alcohol education/managing substance related incidents</p>	School Website
Educational visits	School Website
<p>School complaints*</p> <p>Whistleblowing*</p>	School Website
Confidentiality	School Website