



## **Smith's Wood Primary Academy**

### **Consent Form for the recording and use of Images**

Name of Pupil ..... Class .....

Dear Parent/carer

During the course of the school year, we may sometimes wish to take photographs or video recordings of children within school or on school trips, either for our own records, for use as part of our learning curriculum or for inclusion in our promotional material such as the school prospectus and our website.

The school may also invite an external photographer to the school each year to take official school photographs and may invite the media in to take photographs of pupils engaged in school activities or events for publication.

To comply with the General Data Protection Regulation, we need to ask your consent before the school record any images of your child. In view of this, please read the statements below, complete the slip and return this form to school ASAP.

This table sets out the various reasons for taking, and making use of, images of your child and we should be grateful if you would indicate whether or not you give consent for use in these circumstances. By indicating 'YES', you are confirming that you consent to your child's personal data being shared for those purposes and/or with the named third parties):

1.	For official school photographs, with images taken by the school's chosen photographer and available for purchase by parents, and held by the school for identification purposes with names attached	YES/NO
2.	Official school photographs taken other personal information, including name, address and any other personal information that may be shared.	YES/NO
3.	For use on internal school displays	YES/NO
4.	For use as part of projects of work by students	YES/NO
5.	For use on the school's website EG Pupil of the week	YES/NO
6.	For use on the school's YouTube channel	YES/NO
7.	For use on the school's Facebook page ( a 'private /closed group where parents have to be accepted to view as opposed to sharing with general public)	YES/NO
8.	For use on the school's Twitter page	YES/NO
9.	For use on the school's Instagram page	YES/NO

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10.	Occasional sharing of images of your child taken for internal purposes with external media organisations, or inviting such media organisations to take photographs of pupils (including your child) engaged in school activities or events for publication	YES/NO

We also need your consent before your child's name would be attached to any images accessible externally to the school (for example social media, other websites or the print media). Please indicate below whether you consent to this:

Attaching your child's name to images accessible externally to the school (for example social media, other websites or the print media)	YES/NO
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**Please note, you have the right to withdraw or change your consent at any time by giving the school written notice and completing a new consent form. You can notify us of your consent withdrawal in writing or by emailing the school office – [office@smithswoodpri.solihull.sch.uk](mailto:office@smithswoodpri.solihull.sch.uk)**

**New consent forms are available on the school website or from the school reception.**

Signature .....

Name.....

Relationship to child .....

Address

.....

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Telephone number .....

Date .....