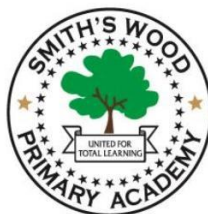


Principal  
Miss. D. Givens  
B.A.(Hons) Q.T.S



Burtens Way  
Smith's Wood  
Birmingham  
B36 0SZ  
Tel: 0121 779 8050

Dear Parents and Carers,

*Please find the section, from the updated DFE guidance, which states that schools now have the green light to welcome more pupils back before the summer holidays, if they have the capacity to do so. As the letter issued on Friday stated, we feel at Smith's Wood Primary, that we do have the capacity to accept additional pupils back in bubbles of no more than 15 pupils. We are therefore putting plans in action to welcome more pupils, in additional year groups back, before the summer holidays.*

*Staff will be making phone calls this week to ascertain whether parents, of pupils outside of the year groups of Nursery, Reception, Year 1 and Year 6, would wish for their child to return for a few weeks before the summer holidays. We will begin calls with parents of the Year 5 pupils and work our way down the school one year group at a time. We are hopeful to be able to contact parents of all the remaining year groups (Yr 2,3,4 & 5) by the end of this week, but this will depend on the uptake of places by parents.*

*As stated in the letter on Friday 12<sup>th</sup> June, we are asking for a definite 'yes' if you wish for your child to return, as numbers need to be finalised by Friday 19<sup>th</sup> June to allow the school to start planning and preparing for the welcome back of more pupils. Staff will leave answerphone messages for parents they cannot reach and a text message reminder will go out, however if you have not confirmed your child's place by Friday 19<sup>th</sup> June if offered one by phone, then unfortunately we will be unable to welcome your child back into a bubble in their year group before the summer holidays, as the bubbles and staffing for the remaining 3 weeks will need to be secured.*

*For parents of pupils in Nursery, Reception, Year 1 and Year 6, we ask that you confirm if you wish for your child to return before the summer by Friday 19<sup>th</sup> June also (if they are not already attending). As per DFE guidance below, any additional places will be offered to pupils in other year groups and your child subsequently won't be able to take up their place this term. For parents who do not wish for their child to return, the next pack of work will be ready for collection, from the small hall, on Monday 15<sup>th</sup> June.*

*Once all calls have been made, and for parents, who confirm a definite 'yes' for their child to return for a few weeks before the summer holidays, the school will write to you next week with details of start times/ entry points for your child. Our hope is to begin welcoming pupils in additional year groups back on Monday 29<sup>th</sup> June.*

*If you have any questions, please feel free to call, or email the school office and a member of staff will help with any queries you may have.*

Kind regards,

**D.M Givens**

Miss D Givens

Principal

## CHALLENGE, SUPPORT, PROGRESS

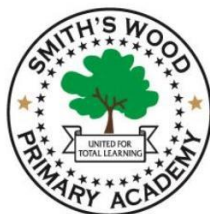
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Smith's Wood Primary Academy Limited – a private company limited by guarantee and an exempt Charity  
Registered in England & Wales – Registration number 09065312

VAT number 189285257

Registered office is situated at Burtens Way, Smith's Wood, Birmingham, B36 0SZ



Principal  
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## 4. Inviting back additional pupils, where there is capacity

We know that in some schools, there will be capacity to welcome more children back, in group sizes of no more than 15, before the summer holidays. This may be because take-up amongst eligible children is lower than expected, or because there is additional space still available within the school and available staff to teach and supervise. There is no expectation on primary schools to welcome back additional children where they do not have capacity to do so.

Primary schools should only welcome back additional children where:

- they have already made provision available for children of critical workers, vulnerable children, and children in nursery, reception, year 1 and year 6 and have ensured as many as possible are able to attend (especially for those who would particularly benefit from being in school because of other disadvantage)
- they can accommodate more children while still following the approaches set out in the protective measures guidance and their own risk assessment
- they do not require additional funding, staff or classrooms to do so. If schools have access to space on other school sites (for example, local secondary schools, if that is feasible alongside the secondary offer) they may use this, taking care to ensure children stay in allocated groups. However, other community buildings (such as village halls) should not be used to expand capacity this term, while they remain closed in line with the government's roadmap

Where schools have capacity, they may choose to welcome back additional pupils. It is up to schools to decide which pupils to prioritise, based on their knowledge of their children and communities. They may choose to welcome back pupils in another year group.

When deciding how to welcome additional pupils back before the summer, schools should consider how they will communicate to parents, including those with children in reception, year 1 or 6 who have not yet taken up their offer of a place. Schools should ascertain if those parents want to take up the offer, making it clear that if they indicate that they do not, or do not respond, schools may offer this capacity to another pupil in which case they won't subsequently be able to take up a place this term. They should ensure they are still able to accommodate vulnerable children and children of critical workers.

## CHALLENGE, SUPPORT, PROGRESS

Email: [office@smithswoodpri.solihull.sch.uk](mailto:office@smithswoodpri.solihull.sch.uk) [www.smithswoodpri.solihull.sch.uk](http://www.smithswoodpri.solihull.sch.uk)  
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