

Principal  
Miss. D. Givens  
B.A.(Hons) Q.T.S



Burtens Way  
Smith's Wood  
Birmingham  
B36 0SZ

Tel: 0121 779 8050

Dear Parent/Carer,

Thank you for showing such a positive interest in our residential programme. Following my correspondence on Friday, I was delighted to see so much enthusiasm for the opportunities we are giving pupils at Smith's Wood Primary Academy.

I'm delighted to advertise a Year 2 trip to Kingswood, Staffordshire which is an adventurous based excursion that requires pupils to sleep overnight in on-site accommodation. Pupils will participate in a range of activities from climbing, zip wire, abseiling, go karts, assault courses and much more including an end of residential disco!

The cost of this visit, per pupil is £195.00. This includes accommodation and travel costs, full board eating options, all activities and insurance. The excursion is a two-night, three-day trip with activities that are fully accessible for Year 2 children.

We have only been allotted 30 places for this visit; therefore, participation is on a first come first served basis. Following 30 places being fulfilled then a waiting list will be in operation should spaces become available during the course of the year.

Your child will need to have attendance of at least 96% (including at the time of travel) and will need to ensure that they display excellent behaviour expectations - this applies from now, right up until the trip in June. Any pupils who do not display high attendance or outstanding behaviour will not be permitted to attend the trip. The school operates a warning system for behaviour on trips. For this residential trip, a child will be given 2 written warnings only; following these, they will then be removed from the trip. Please note, if a child's behaviour is deemed severe, they may be removed immediately from the trip-this applies to any child who receives a suspension from school or exclusion.

If you wish for your child to take place on the Kingswood trip, at the cost of £195.00, then a non-refundable deposit of £65.00 is strictly required by Friday 13th October; this can be paid by logging into your ParentPay account, alternatively if your preferred method of payment is cash, please use the barcode at the bottom of the ParentPay letter sent home, which you can take to any local store where the PayPoint logo is displayed, to make your payment. Ensuring your deposit is made by Friday 13th October is the only way to secure your child's place on the trip.

Given the nature of the first come first served opportunity on this excursion, we strongly advise parents/carers to bring a receipt to the office following payment to ensure an accurate list can be

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Email: [office@smithswoodpri.solihull.sch.uk](mailto:office@smithswoodpri.solihull.sch.uk) [www.smithswoodpri.solihull.sch.uk](http://www.smithswoodpri.solihull.sch.uk)  
Smith's Wood Primary Academy Limited – a private company limited by guarantee and an exempt Charity  
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VAT number 189285257

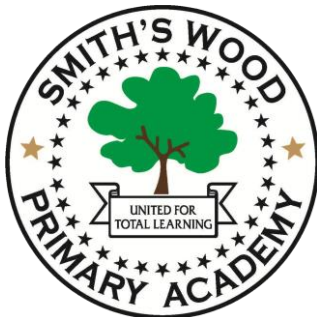
Registered office is situated at Burtens Way, Smith's Wood, Birmingham, B36 0SZ



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compiled of when pupils have paid. Only by paying the first deposit will children be accepted onto the trip or waiting list.

Please be aware that if you choose to withdraw your child from the trip, or they change their mind, the deposit of £65.00 will not be refunded, as this will have been received by the operating company and cannot be requested back.

Below is a list of minimum payments that we must receive by the dates shown, in order to keep your child's place on the trip. Obviously if you would like to pay more than requested each month that is fine, but, the minimum payment must be made each month ensuring full payment is received by Tuesday 30th April 2024:

- £65.00 (non-refundable deposit) by Friday 13th October 2023
- £30.00 Thursday 30th November 2023
- £30.00 Wednesday 31st January 2024
- £30.00 Thursday 29th February 2024
- £20.00 Friday 29th March 2024
- £20.00 Tuesday 30th April 2024

Demand for this trip is scheduled to be high, where payments are missed you are at risk of your child being removed from the trip to allow other children to access the opportunity. Further information will be sent out, but if you do have any other questions please feel free to come and see me.

Yours sincerely,

Mr N Hobbis Operations Manager

Head of Personal Development, Behaviour and Attitudes

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